

Waikato Combined Equestrian Group Inc.

Established 1986

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Patrons: David Goodin, Jim Wright MNZM, Noeline Jeffries.

WAIKATO COMBINED EQUESTRIAN GROUP (INC) COMMITTEE MEETING MINUTES *Wednesday 26th of March 2023, in Admin Office 6.30pm*

PRESENT: Debra Cowen, President/Chair (DC), Mark Innes, Vice President (MI), Kara Lockhart (KL), Nicole Hammond (NH), Paul Gibbs (PG), Lisa Marcroft (LM), Noeline Jeffries (NJ)

APOLOGIES:

Dave Young (DY)

Nicole/Mark – AIF - Carried

AFFILIATED GROUPS REPORTS:

EPNZ: Nothing received.

STAK: Acknowledged email re moving building. They are boxing on with the proposal and will report back when they have move information.

WESTERN: Nothing received. But we need to resurrect this – lots of people ask.

NPC: Nothing received.

If anything is to be put on agenda from AG's, it is to be sent through before the meeting and the WEC meeting attended by a Delegate.

PREVIOUS MEETING

Lisa/Paul – AIF – Carried

MATTERS ARISING:

CORRESPONDENCE IN:

1/3/2023 Email and documentation from STAK re a proposal to relocate.
30/03/2023 Refund request from Tim Rushbrook.
25/04/2023 Refund request from Tim Rushbrook.
18/04/2023 Kimmy Earnshaw re HT refund

CORRESPONDENCE OUT:

23/03/2023 Emails to STAK re items brought up by STAK reps
29/03/2023 Refund reply to Tim.

REPORTS:

- Riding School – tabled by KL.
 - KL has purchased a horse which will hopefully fit into the school. Idea is for the school to purchase her if it works out. 11year old, crossbred mare, about 15hh.
 - Staffing issues. No one for Friday, or Saturday. Cancel if appropriate – give clients plenty of notice. Better to cancel than do a half job.
 - Saturday instructor given 4 weeks' notice. Job vacancy add out.

- Facility – tabled by KL:
 - Horse Trials – what a magnificent event! Even after the worry about initial lack of entries, we had great numbers. The grounds were spectacular (despite the mower issues prior and KL having to mow the polo field on a ride on!). We've received a glowing TD report (tabled tonight). Feather in our cap – today been asked if we will host another seminar in September.
 - Winter ODE series planned. Running under WEC Pony Club. Working on sponsors now.
 - Did not get Lion Foundation funding.
 - SH/SJ series advertised now.
 - Dressage schedule needs another review.
 - SJ practice day scheduled.

- Grazing – tabled by KL
 - Anabelle has swapped horses in gelding mob.
 - New grazier coming into individual grazing. Then all spaces full.
 - All jobs from list undertaken as far I'm aware.

- Health and Safety – given by PG:
 - Completed Medical training in RS with PG and Renee from St John with Melissa, Nicky, Kara, Penny, Lara and Mazoe. Very valuable and good to do. This will be extended into 3 parts (Renee writing up) – same as RS ones, general first aid and hidden medical (head injuries, internal injuries etc).
 - Rod/EP – 5 April incident discussed. Letter to EP with bullet points. PG to draft and DC to proof read.
 - Hazard – 1992 Act big word. New 2015 Act minimises word hazard and now revolves around risk. To have a risk, you need to have a hazard. Now you have to carry out a risk assessment of hazards on site. Have to look at the likelihood of it happening. Reporting is the issue. Things must be reported. Hazards aren't dangerous until we bring humans into the equation and only apply to human beings, not animals.

- Sub-Committees:
 - Events: As above.
 - As discussed already.
 - LTR – Noeline circulated her report.

All Reports moved in one block – Lisa/Mark - AIF. Carried

Other business:

None

COMMITTEE ONLY:

Meeting closed at 8.00pm

Next meeting Wednesday 24 May 2023 – in Admin Office @ 6.30pm (KL to inform affiliated groups).

..... (D Cowen)

.....Date