

# Waikato Combined Equestrian Group Inc.

Established 1986

1340 Pukete Road  
R D 8  
Hamilton 3288  
New Zealand



Office 07-849-6328  
Riding School 07-849-6756  
Fax 07-849-0981  
e-mail. admin@horses.net.nz

Patrons: David Goodin, Jim Wright MNZM, Noeline Jeffries.

## WAIKATO COMBINED EQUESTRIAN GROUP (INC) COMMITTEE MEETING MINUTES *Tuesday 19 October 2021 by Zoom – 6.30pm*

**PRESENT:** Debra Cowen, President/Chair (DC), Mark Innes, Vice President (MI), Kara Lockhart (KL), Wendy Bragger (WB), Nicole Hammond (NH), Paul Gibbs (PG), Noeline Jeffries (NJ), Dave Young (DY), Lisa Marcroft (LM), Juliet Chevalier-Watts (JCW), Kathie Shepherd (KS, EP), Dna Wells (DW, EP)

### **APOLOGIES:**

Juliet Chevalier-Watts

*M Innes/N Hammond – AIF - Carried*

### **AFFILIATED GROUPS REPORTS:**

**EPNZ:** DC - everything from them received. Sourced rock, some arrived today. Digger booked for when remainder of rock can be delivered. Before rain on the 23<sup>rd</sup> of September and we looked at it and try to put it off until Christmas when it drier. Rain on the 23<sup>rd</sup> brought the work forward. Heavy metal has confirmed that noone is pulling rock out of the ground unless the weather is fine. We've had to wait on availability for this. Now coming from Te Kauwhata quarry which is more expensive, but that's just what we need.

DW – did you look into a rock that allows water to run through it and then put sand etc over the top?

DC – we've replied on the recommendation of the digger driver and his way to recontour and fix it.

DW – queries – what is our maintenance line of communication? Understand H and S communication – via Paul. General maintenance (spraying around building) what is the direct line of communication. Is this through KL?

PG – carry on the way we are going for now. Tried to get EP to use the app because it's more or less instant. Some reticence from EP to do that which he understands. Now looking at a way of enabling an integrated system that would enable them to have their system and for it to then fire into the app anyway. They would generate their report as per normal.

DW – her understanding of that is that all maintenance issues to Paul?

DC – yes for now until we get an integrated system. Then we will advise changes if needed from there.

PG – enables chronological discussion via app so everyone can see what is happening. Emails are fine, but they can get protracted and the app would work better.

KS – has Steve had access?

PG – they went back and forward and he got sent a preferential link, but he hadn't accessed it as at that point.

KS – Steve looking at it and they haven't had a committee meeting to discuss where to from here. EP have to retain control of our H and S, can't give it away to anyone else.

PG – yep for sure – section 34, working together, communication cooperate and collaborate re risk. Managing risk between the groups. Where it's fallen down is the time delay of these things getting to a report state. WEC staff don't know about

things until either they see it or they are notified of it. The app would enable instant notification of items. Balancing act with more than one group on the site.

KS – not duplicating stuff would make a big difference

DC – using the app would simplify communication both ways.

PG – MBIE now are prosecuting for not having multiple QR codes on site. They have to be everywhere.

KS – an issue with some trees. DW – ivy etc. and the pile of stuff in paddock 4.

PG/DC – working bee to be organized. EP has a list. KL has a list. Can we sort something together and put on a BBQ after? List to KL to be consolidated into one.

**STAK:** Nothing received.

**WESTERN:** Nothing received.

**NPC:** Nothing received.

If anything is to be put on agenda from AG's, it is to be sent through before the meeting.

*M Innes/L Marcroft – AIF - Carried.*

### **PREVIOUS MEETING**

*Correction* – in Sub Committees, LTR – should read ... Noeline will go for more funding after the AGM with the newly approved financials. Currently says ... newly approved grants.

*With that correction – W Bragger/N Hammond – AIF – Carried*

### **MATTERS ARISING:**

None raised

### **CORRESPONDENCE IN:**

Has been circulated

### **CORRESPONDENCE OUT:**

Circulated

*Accept inwards/Approve outwards - .W Bragger/N Hammond - AIF - Carried*

**REPORTS:**

- Riding School – tabled by KL.
  - All holiday programmes cancelled.
  - Currently in contact with clients weekly.
  - Will put plan in place when Levels known.
  - Bought a new pony. Then lockdown.
  - Washbay being sorted
  
- Facility – tabled by KL:
  - Finished Winter Dressage series.
  - Ran a very successful Show Jumping practice day. Over 180 rounds.
  - KL did an Eventing OC’s webinar. Ran through the new rules and an opportunity to ask questions. Very informative.
  - Maintenance items being sorted – track.
  - Fencing quote to be sought. KL to speak to Owen again.
  
- Grazing – tabled by KL
  - New grazier moved in. She was already in Hamilton residing and working although horses were in Auckland. Transporter brought horses down, so risk considered low. Lovely grazier. Horses have settled well.
  - Another new grazier has been approved. Waiting on levels to change to get vet check etc done.
  - Waiting list current.
  
- Health and Safety – given by PG:
  - Nothing to report.
  
- Sub-Committees:
  - Events: Will get up and running when we can. Another email from ESNZ revising the requirements to run events until Level 2. Entries of 100 bubbles and no spectators fullstop. ESNZ have to be happy that we can run under these conditions before they will let us run. Toing and froing between Sport NZ and ESNZ around numbers. We need to look into this further when we are going back into Level 2. Run events that are easy to run with the least risk in terms of time and costs.
  
  - LTR: Cancelled for the school holidays. NJ has sold another 12 books and this donated to the WH LTR programme.

*All Reports moved in one block – D Young/M Innes - AIF. Carried*

Other business:

None noted.

COMMITTEE ONLY:

**Meeting closed at 8pm**

**Next meeting Tuesday 23<sup>rd</sup> of November (possibly by Zoom again) @ 6.30pm (KL to inform affiliated groups).**

..... (D Cowen)

.....Date