

# Waikato Combined Equestrian Group Inc.

Established 1986

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Patrons: David Goodin, Jim Wright MNZM, Noeline Jeffries.

## WAIKATO COMBINED EQUESTRIAN GROUP (INC) COMMITTEE MEETING MINUTES

*Wednesday 24<sup>th</sup> of August 2021 by Zoom – 6.30pm*

**PRESENT:** Debra Cowen, President/Chair (DC), Mark Innes, Vice President (MI), Kara Lockhart, Centre Manager (KL), Wendy Bragger (WB), Nicole Hammond (NH), Paul Gibbs, Secretary (PG), Noeline Jeffries (NJ), Dave Young (DY), Lisa Marcroft (LM), Juliet Chevalier-Watts (JCW), Kathie Shepherd, EPNZ (KS)

### **APOLOGIES:**

Dave Young (DY)

*N Jeffries/P Gibbs – AIF - Carried*

### **AFFILIATED GROUPS REPORTS:**

**EPNZ:** Email received 20 August 2021

KS spoke to letter received - outlined the staff changes that have occurred with Hannah's departure, update with platform build, mounting block and matting moved including extra matting that was stacked by the shed, lighting (have received funding for half, waiting on next applications) and moving to LED, RBMA allows 12 horses, want to increase to 14, want more afternoon arena hours.

DC – the mounting block and matting moving was news to us and happened with no notice. This created a H and S issue for our programme as we were unable to sort an alternative with no forewarning that this was going to happen. Are all of the mats needed in the indoor or can we take some back?

KS – she will see if we can take some back.

DC – extra horse not covered in RBMA. Shall we have a separate meeting to discuss alterations to the RBMA? Do we look at the document in its entirety and work through it?

KS – could sub committees be formed to discuss RBMA? Is this what the WEC Committee wants to do?

DC – will be discussed by Committee.

DC – is the roof structure over the mounting block staying or going?

KS – depending on what happens with the questions currently with WEC (extra horses and extra hours) will depend on what happens with the cover. They need extra shelter around the back for their afternoon programmes as it's not safe having children in the stables with the horses.

DC – current arena booking system messy for users – is there an easier way for everyone?

KS – she has just taken over booking system. Not sure.

KL – there are 3 gates being consistently left open – beside BJ block, beside the indoor and the one at the top of the track to the Riverside. These need to stay shut.

KS – they need them open during their programme as it's easier.

**STAK:** Nothing received.

**WESTERN:** Nothing received.

**NPC:** Nothing received.

If anything is to be put on agenda from AG's, it is to be sent through before the meeting.

*P Gibbs/M Innes – AIF - Carried.*

### **PREVIOUS MEETING**

*W Bragger/N Jeffries – AIF – Carried*

### **MATTERS ARISING:**

All on task list

### **CORRESPONDENCE IN:**

EPNZ 20 August 2021

### **CORRESPONDENCE OUT:**

Various to graziers re Covid

Various to members re covid.

Letter sent to outgoing grazier.

*Accept inwards/Approve outwards. P Gibbs/M Innes - AIF - Carried*

### **REPORTS:**

- Riding School – tabled by KL.
  - Tracking well for winter.
  - H and S issue with mounting block.
  - Had a pony to come in on trial. On hold due to lockdown.
  
- Facility – tabled by KL:
  - Final day of the winter show jumping/hunter was a huge success. Lots of happy riders. Prizegiving was heaps better done in two parts and all but 1 competitor was present. Pauline from FCS was the only sponsor who came to present sashes. I sent two emails to all sponsors inviting them.
  - Days 3 and 4 of the winter dressage series to be discussed further in general.
  - First of the booked Games dates has had to be cancelled.
  - May need to move Horse trial date. KL discussing with ESNZ.
  
- Grazing – tabled by KL
  - To be discussed in general.
  - New grazier moving in with two horses in mid-September. She has paid a holding amount to keep the paddocks for her. 2 horses/2 paddocks.
  - I had approved someone else for the gelding mob, but they have failed to return my messages. KL to keep trying after lockdown.

- Health and Safety – given by PG:
  - Discussion on Covid Tracer app responsibility.
  - WorkSafe coming onto site. 2 officers – Steve Wong and a trainee. Shortly after lockdown.
  - KS – why are they coming?
  - PG – he has invited them. They want to see a benchmark and act as a base for comparison.
  - DC – get them in without an incident it's better for us?
  - PG – yes, but lots of incidents registered already.
  - Hazard old language – now look at risk on a 10/10 scale.
  - Education and comprehension.
  - Not chasing us.
  - Can come in Level 3, but most likely level 2 or even 1.
  
- Sub-Committees:
  - Events:
    - Does day 3 and 4 for the dressage become one?
    - Horse trial – postponement date of the following weekend requested. Awaiting more info from ESNZ. Mike stuck in Auckland.
    - Covid refund policy to be circulated.
  - LTR:
    - Reported by Noelene verbally.
    - Nothing to report this meeting. October holidays looming. Other schools to be approached this time. Agreed.

*All Reports moved in one block – W Bragger/M Innes - AIF. Carried*

Other business:

None noted.

COMMITTEE ONLY:

**Meeting closed at 8.30pm**

**Next meeting Tuesday 21<sup>st</sup> of September (possibly by Zoom again) @ 6.30pm (KL to inform affiliated groups).**

..... (D Cowen)

.....Date